


The District of Peachland



2021



Annual Report



The purpose of the Annual Report is to provide the public with information on the activities and operations of the District for the previous year. Annual reporting provides opportunities for public access to reporting mechanisms and helps meet the information needs of both local governments and the public by promoting greater understanding of municipal responsibilities and priorities. Implicit in this principle is that great accountability will lead to the promotion of better services and continuous improvement in service delivery as well as improving taxpayer awareness and knowledge of municipal services.

Photographers:

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TABLE OF CONTENTS

Mayor's Message.....	1
Council 2018 – 2022.....	3
Chief Administrative Officer.....	4
Citizen Involvement.....	5
Civic Awards.....	7

THE YEAR IN REVIEW – 2020

Administration & Corporate Services.....	12
Financial Services.....	13
Operations & Public Works.....	17
Planning & Development.....	19
Fire Protection Services.....	21
Community Services, Parks & Recreation..	23

Department Objectives,
Strategies, Measurements and Progress
for 2020, 2021 and 2022

Audited Financial Statements



MAYOR'S MESSAGE 2021



Without a doubt 2020 was an extraordinary year, like no other in the 111-year history of our community. Little did we know in the early months of 2020 the enormity of the changes that would take place within the District of Peachland and its operations, the way Council meetings were conducted, and for our community as a whole when faced with the worst pandemic in our lifetimes – COVID-19.

January and February started out quite normally. The approval of the Terms of Reference for a Committees of Council Review Advisory Committee was struck to review the current 2018-2022 Council Committee structure and report back to Council on any potential changes and efficiencies. The Visitor Information Centre operation contract with the Peachland Arts Council was approved and finalized, the Community Parks Concept Plan was reviewed, and Council adopted an amendment to the Elections Procedures Bylaw, in order to ensure that in the event of a future tie vote for the Mayor's office a tie vote would be resolved by a runoff election. This decision followed a tied vote in the previous election in the fall of 2018 that was decided by a draw from a lot (pulling of a name). In the event of a tie vote in Council it would continue to be resolved by lot.

One of Council's first presentations of the year was by the Ministry of Transportation and Infrastructure (MoTI). Steve Sirett, Project Director of the Peachland Transportation Study, shared updates on the progress of the study and next steps, including plans to return to Peachland in the coming months to meet with the community at large. The study was part of the process to aid in determining the justification and feasibility of a Highway 97 bypass around the community verses four-laning of the existing highway.

On January 30th the World Health Organization declared the COVID-19 outbreak a Public Health Emergency of International Concern, and officially a Pandemic on March 11th. This immediately changed the way both Council and Staff did business, as safety measures were implemented as directed by provincial health orders and that of the Provincial Health Officer (PHO), Dr. Bonnie Henry.

In order to maintain social distancing, Council meetings were slimmed down to just a few Council members and staff present in Council Chambers, with the rest of the participants joining by teleconferencing, including the public if they had any questions during Question Period. Eventually all meetings were held electronically by video conferencing (ZOOM). The morning Committee of the Whole Meetings (COTW) were cut back, and the majority of Council business was conducted at the evening Regular Council meetings.

Despite these unique circumstances and the adjustments that had to be made, the business of the District of Peachland continued, including work on the much anticipated Water Treatment Plant scheduled to come online in early 2021. Negotiations for the purchase of the Turner Park site were also underway in 2020 after the developers cancelled their plans for the property and it became available for sale. The District was successful in acquiring the 3.3 hectare (8.3 acre) property for \$3.1 million, ensuring the upper flat portion of the land would remain a park for the community for decades to come. The lower sloped portion at the back of the property would be sold as a potential development site to help recoup purchase costs. Ownership of the property will not officially transfer to the District until March 31st of 2021.

Council also reviewed the District’s Asset Management Plan and made amendments to our Debt and Reserve Policy, approved entering into a transit agreement with the Okanagan Similkameen Regional District for inclusion in the Route 70 bus service from Penticton to Kelowna, and adopted a multitude of Cannabis bylaws. We also initiated discussions with the Regional District of Central Okanagan (RDCO), Okanagan Basin Water Board (OBWB), and other Central Okanagan communities on re-examining the 50 year-old Okanagan Lake Level Management model to give greater consideration to climate change and extreme weather events, and other factors that may be contributing to an increased frequency of flooding in recent years.

In the latter half of the year, MoTI representative, Steve Sirett, returned to Council (via ZOOM) to update the District on their Peachland Transportation Study and online public engagement plans, while announcing their findings. According to Sirett, the District’s preferred long-term route option (a bypass) was not required yet, nor was four-laning of the existing two-lane stretch of Hwy 97 through town, as it wasn’t anticipated to reach capacity until 2040. Instead, he laid out the Ministry’s short term highway improvement plans, as well as mid- and long-term options. Their decision came as disappointing news for those who had supported a bypass for as far back as two decades, in order to calm the traffic through the center of the community.

Council was introduced to the Peachland Historical School Accessible Plaza Society who asked for District support and shared their plans to create an outdoor plaza in front of the Peachland Historical School. The plans would provide accessibility to the plaza and the building itself.

The Mayor’s Task Force on Climate Change continued to meet via ZOOM, as did the Tourism and Economic Development Committee (a newly blended committee formed from the Tourism Promotion and Economic Development committees), and a decision was made to re-start the Peachland Healthy Watershed Committee in the new year. As Mayor, I also continue to participate electronically in the RDCO meetings, OBWB, Westside Wastewater Treatment Plant Select Committee, YLW (Kelowna Airport) Advisory Council, Peachland Seniors Support Society (Seniors Housing), and others. I also was a part of the Central Okanagan Mayors and Chairs COVID Economic Recovery Task Force. Locally, an Economic Recovery Task Force planned events throughout the year to aid the local business community.

Even though the COVID-19 situation continued to worsen by the end of the year, with stricter regulations in place and plans for a vaccine not expected until the new year, the District of Peachland coped well with the situation, and had many accomplishments in 2020. This is due to the outstanding effort of our CAO, Joe Mitchell, and all of the District Staff, who worked hard to ensure public safety while conducting District business.

The public also deserves an enormous amount of praise for their understanding when it came to changes within the District offices and the community during this trying and difficult year, and for their outstanding effort in preventing the spread of COVID-19 in Peachland.

Here’s to looking ahead to 2021!

Respectfully, your Mayor,
Cindy Fortin





COUNCIL 2018 - 2022



Back Row: Terry Condon, Pam Cunningham, Keith Fielding,
Front Row: Pete Coolio, Mike Kent, Patrick Van Minsel, Mayor Fortin

The District of Peachland is the legislative body representing the citizens of Peachland, providing leadership and establishing policies and priorities for Peachland's Municipal Government. Council reviews and establishes budget levels for civic operations and capital expenditures.

The elected Council is made up of a Mayor and six councilors. Council members are elected for a four-year term and each member of Council represents the District at large. Regular meetings are held the 2nd and 4th Tuesday of each month at 7pm at the Council Chambers. The Council Chambers are located at 4450 – 6th Street, and are open to the public. Meeting agendas and minutes are available on the District website at www.peachland.ca

COUNCIL COMMITTEES AND APPOINTMENTS

- Airport Advisory Committee
- Central Okanagan Economic Development Committee
- Chamber of Commerce Liaison
- Healthy Watersheds Committee
- Mayor's Task Force on Climate Change
- Okanagan Basin Water Board
- Okanagan Regional Library Board
- Peachland District Retirement Society Liaison
- Tourism and Economic Development Committee
- Peachland Senior's Support Society
- Regional District Committees
- Regional District Director
- School District #23 Liaison

CHIEF ADMINISTRATIVE OFFICER



The 2021 Annual Report is a snapshot of the activities and highlights that took place in our municipal departments throughout 2020, along with the Audited Financial Statements, Permissive Tax Exemptions, and a summary of the objectives, strategies and progress on strategic initiatives over a three-year period.

As we all know, 2020 was a year like no other. The COVID-19 pandemic created some unique challenges and opportunities for Peachland. To ensure continuity of community service and public safety, staff worked to pivot municipal operations. Adapting to a virtual environment, relocating staff, and updating technologies so that municipal services could continue was important. Staff impacted by facility/service closures, such as the Community Centre, were reallocated to support special projects in other departments and cover staff absences. The creative redeployment of staff resulted in no layoffs and ensured business continuity.

The community also came together to plan for economic recovery from COVID-19. The Peachland Recovery Taskforce was established to take collective steps to help the people and businesses of Peachland deal with the hardships of the COVID-19 pandemic. With representation of over a dozen service groups and organizations, this collaborative continues to work tirelessly for a sustainable economy post pandemic.

Construction of the water treatment plant continued through 2020. While Covid-19 added to the challenge of keeping this project on schedule, the various project partners worked hard to ensure a safe working environment, while maintaining the timelines of the project. This project, in conjunction with the Trepanier Interconnect project slated to be completed in 2021, will supply all of Peachland with water which meets or exceeds the Provincial Drinking Water Standards.

The Parks Master Plan was finalized in 2020, with challenges and opportunities explored for Heritage, Sanderson and Cousins Park. This document provides strategic direction for the District's key park spaces moving forward. An opportunity to acquire an additional key park within the District was realized in the fall of 2020. An agreement to purchase Turner Park was negotiated by the District in 2020, with the formal District ownership of the park anticipated for March 2021.

Council continued strengthening its relationship with Westbank First Nation by participating in a joint Council to Council meeting in the fall of 2020. These sessions are a great opportunity for both governments to discuss strategic priorities and opportunities for the region.

I would like to extend a sincere thank you to the staff and volunteers of the District. Their countless hours of hard work and dedication help to strengthen the sense of community in Peachland and enhance its beauty.

In closing, I would like to thank Mayor Fortin and Councillors Condon, Coolio, Cunningham, Fielding, Kent and Van Minsel for their support of District staff. Thank you also to the engaged citizens of Peachland who take the time to get involved in the community as volunteers and advocates on the issues important to them.

Joe Mitchell,
Chief Administrative Officer



CITIZEN INVOLVEMENT

2020 was a challenging year for volunteer organizations and service clubs. The pandemic resulted in the cancellation of numerous events. However, this did not affect how our dedicated volunteers forged forward to be creative in service delivery and come together to support each other. This community effort is the glue that keeps Peachland together and progressing with far reaching community benefits.

Early on in the pandemic, the Peachland Recovery Task Force was established to take collective steps to help the people and businesses of Peachland deal with the hardships of the COVID-19 pandemic. With representation from both the business and the non-profit sector, this committee demonstrates the power of working together by organizing events and initiatives to support the community.

Devoted Peachland volunteers continued to pivot during the pandemic to provide valuable services and programs to improve quality of life for Peachlanders and enhance visitor experiences. Volunteers help make Peachland a better place to be.

Thanks to all the Peachland volunteers for the tireless hours dedicated to making Peachland a better place to be.







CIVIC AWARDS 2019 and 2020

Due to the COVID-19 pandemic, the results for the 2019 Civic Awards were not available. By Council resolution, the 2019 awards and the 2020 awards would be noted in the 2021 Annual Report

Award	2019
Citizen of the Year	<p>DEBORAH LIVINGSTONE promotes growth of the Peachland Art Group. She is a leader in the establishment of the Peachland Art Gallery and dedicates 80-100 hours a month to the community. She decorates the Canada Day Cake and Coordinates the Canada Children’s art program. She supports umbrella art groups with over 400 individual members and coordinates the HeArts Festival that showcases local artisans. Deborah facilitates a variety of programs including concerts, book presentations, Sip and Paint, Christmas Market and encourages Youth in the Arts. Her fingerprints are on projects all over Peachland including the mural at the south end of town, the musical instruments at 13th Street, the Canada 150 project, and the kiosk at the Historic School. Deborah actively collaborates with other local organizations to realize projects and the initiatives in Peachland.</p>
Excellence in Community Accessibility	<p>TOM NICKERSON is a transportation volunteer at the Wellness Center since 2013, providing trips to medical appointments, groceries shopping and other important trips. In 2019 Tom made 20 trips and devpted over 55 hours of volunteer time. He provides an attitude of grace and understanding and offers encouraging words.</p>
Excellence in Community Caring	<p>FAYE CARLISLE is a volunteer at the Wellness Center providing socialization and support for individuals at risk of social isolation. Her kindness and empathy is without bounds and brings a human, caring and attentive element to her relationship with her clients. She has a natural skill and unending compassionate desire to make the world a better place.</p>
Excellence in Community Service	<p>VINCE BOYKO is an extraordinary supporter of the BEEP’s provincial conference in 2019. He created maps and automation for the “Gathering Peachland’s Past” exhibit and provides behind the scenes service to many local organizations and groups.</p>
Excellence in Community Spirit	<p>BRUCE KLIPPENSTEIN is a Town Crier who enthusiastically represents Peachland at many community events. Bruce invests time and resources into creating theme appropriate presentations.</p>
Excellence in Volunteerism	<p>GEORGE MCFARLANE is an active volunteer with Peachland Fire & Rescue and Food Bank. George has served Peachland for over 16 years including Spirit of BC Schmockey Tournaments, Designated Driver for Community Events and Wellness Centre landscaping.</p>
Excellence in Youth Development and Sport Leadership	<p>DOUG ALLIN coached youth minor fastball for 8 years, developing the sport and youth athletes (Peachland and Regional athletes). He was selected as the head coach for the Team BC Men for the Canada Summer Games in 2021. He is a recent recipient of Sport BC Presidents’ award recognizing those who demonstrate the spirit of volunteerism through the dedication, commitment and tireless energy they give to their sport.</p>

<p>Green Citizen Award</p>	<p><u>BARGAIN BIN – Excellence in Waste Reduction.</u> Offering resale of donated items for reuse. Any items not suitable for resale are recycled or gifted for reuse supporting various other community organizations. Waste reduction practices are woven into every aspect of their daily, weekly and monthly activities. After the 2017 flood, the Bargain Bin upgraded their space to include more efficient heating/cooling systems and increased insulation and effective lighting to reduce energy costs.</p> <p><u>KAREN’S PLACE – Excellence in Sustainable Business Practices.</u> Participant in the Green Circle Salon Program that allows the business to repurpose, recycle and recover up to 95% of the resources that were once considered waste. As an Aveda Salon, Karen’s Place sells and uses only natural based cosmetics and salon products that are not animal tested and cruelty-free. Avidly promoting a green and sustainable lifestyle through posting their sustainable tip of the week, they challenge others to act sustainably as well.</p>
<p>Lifetime Service</p>	<p><u>PHYLLIS PAPINEAU</u>- 25 years of community service. <u>PEACHLAND VARIETY SINGERS</u> – 45 years of community service.</p>
<p>Unsung Hero</p>	<p><u>VALERIE MACGILLIVRAY</u> is a caring, giving, dedicated and outstanding citizen dedicating over 30 years of service to Peachland and the Region. Her service is noted at “Dancing Barefoot in the Park”, Kelowna Community Theatre, Wellness Centre Breakfast Club, Peachland Auxiliary To KGH, 50+ Center Pancake Breakfasts, 50+ Centre board, and Peachland Watershed Protection Alliance and Okanagan Fruit Tree Project. She is determined to make our community a better place in which to live by helping its citizens in many different ways. She shows initiative, leadership, dedication and devotion.</p>
<p>Youth Citizen of the Year</p>	<p><u>ALYANA BREMNER</u> has perfect attendance in her ambassadors program. She volunteered at numerous community events, represented Peachland at 3 pageants throughout BC, represented BEEPS in her candidacy and assisted with Meadowlark Festival Bat Counts and tours on the Bat Trail. She was chosen from the Westside to represent Canada at a sustainable development conference in Japan. She is a talented musician on piano, clarinet, saxophone and singing. She is a well-rounded youth who can be counted on at all times to help with anything she is asked to do.</p>



Award	2020
Citizen of the Year	<p>RICK INGRAM is an entrepreneur who has dedicated himself to understanding climate science and advocating for the mitigation of climate change. In Peachland, he is an active member of the Tourism and Economic Development Committee (previously the Peachland Economic Development Committee), Trail of the Okanagans Society, Peachland Wellness Centre and Mayor’s Task Force on Climate Change. A hands-on leader, at the onset of COVID-19, Rick immediately got involved with the Peachland Recovery Task Force to ensure a plan for a sustainable economy post-pandemic. Specifically, in 2020, he proactively involved himself in generating community enthusiasm through the Movie in the Park nights and the Light-up Virtual Gala. Rick and his wife Janice also were the leads in a Fire Smart initiative in their neighbourhood. For his steadfast contributions during a world pandemic, Rick has been awarded the 2020 Citizen of the Year.</p>
Councillor’s Award of Merit 2020	<p>THE PEACHLAND RECOVERY TASK FORCE is a diverse committee that was established to take collective steps to help the people and businesses of Peachland deal with the hardships of the COVID-19 pandemic. Initially with representation from the Chamber of Commerce, Tourism and Economic Development Committee, District of Peachland, Peachland Visitor Centre, Rotary Club of Peachland, Peachland Lions Club, Peachland Wellness Centre, Peachland Community Arts Council, BEEPS, Peachland Legion and VantageOne Credit Union, this committee demonstrates the power of working together. Since inception in April 2020, the committee has grown to include representation from many other local groups. This collaborative coordinated many unique opportunities to support local businesses and non-profits and generate community spirit. Some projects to date include:</p> <ul style="list-style-type: none"> • Collaborated with Fresh Air Cinema for two Movie in the Park nights; • Established the Light-Up Virtual Gala and silent auction; and • Initiated COVID-19-friendly events for 2021 including the Hot Chocolate Drive-Thru, Pig Out for Prizes, the self-guided Easter Egg Walk and more! <p>Council has recognized the significant contributions of this collaborative and as such award the Peachland Recovery Task Force the Councillors’ Award of Merit.</p>
Excellence in Health & Wellness	<p>DOROTHY COBB has been a volunteer for the Peachland Wellness Centre’s Bereavement Support Group since 2014. She provides a supportive, compassionate and understanding environment to allow people to work through the process of grieving. During COVID-19, Dorothy continued supporting the group with meetings outside or over the phone. Not only does she volunteer weekly to facilitate the meetings, but she also goes out of her way to make everyone feel special.</p>
Excellence in Community Spirit	<p>SHELLEY SWEENEY is a tireless member of many local groups: Tourism and Economic Development Committee, Peachland Community Arts Council, Peachland Community Connects Society, Peachland Recovery Task Force, and Peachland Lions Club. She also serves as the liaison to the Thompson Okanagan Tourism Association. Shelley did not let COVID-19 limit the spirit of Peachland. Through the Peachland Recovery Task Force, she actively participated in organizing the 2020 Movie in the Park nights and the Light-up Virtual Gala which helped create community and spirit in Peachland.</p>

<p>Excellence in Environment and Conservation</p>	<p><u>PEACHLAND FIRE AND RESCUE BRIGADE</u> The Peachland Fire and Rescue Brigade has a team of 35 volunteers dedicated to citizen safety. In addition to this core duty, the Brigade also participates in environmental conservation practices. Their Fire Smart program has removed 22 tonnes of fire hazard material from local neighbourhoods and they annually host a Christmas tree chipping fundraiser. The Brigade also works actively with Bat Education & Ecological Protection Society (BEEPS) assisting with habitat protection programs.</p>
<p>Excellence in Leadership</p>	<p><u>KYM MARTIN</u> is the current president of the Peachland Wellness Centre (PWC). She is a compassionate, funny and honest team leader. Kym is a passionate advocate for mental health and volunteers her time supporting the implementation of legislation and increased services for individuals and communities struggling with mental health challenges. Kym leads with inclusion and recognition of all the volunteers’ efforts. Particularly during COVID-19, Kym’s leadership has allowed PWC to grow, adapt and ensure there is a stable future for the organization.</p>
<p>Excellence in Volunteerism</p>	<p><u>SHARON MCPHEE</u> is a long-serving member on the Peachland Community Arts Council. She has also been active in the Peachland and District Retirement Society, was chair of the Peachland Little Schoolhouse Society for 12 years and was instrumental in the Summer Arts Program at the Little Schoolhouse. Sharon has been a dedicated advocate of the arts in our community and a long-time volunteer.</p>
<p>Excellence in Youth Development</p>	<p><u>MAUREEN CAREY-BARKLEY</u> Over two decades ago, Maureen Carey-Barkley founded the Peachland Girl Guide unit bringing one of the world’s leading organizations in youth engagement and development to a local platform. She has shaped the lives of so many girls in our community, continually offering kindness, mentorship, education and support. Maureen’s selfless contributions have left a lasting impact on our next generation of young women.</p>
<p>Green Citizen Award</p>	<p><u>THE BARGAIN BIN</u> and its many volunteers significantly contribute to the reduction of waste in our environment through the resale of donated items. Any items not suitable for resale are recycled or gifted for reuse. The Bargain Bin also supports various other community organizations such as the SPCA, Penticton Mental Health, Shoe Bank of Canada, Kelowna Women’s Shelter and Vancouver’s Neonatal Intensive Care Unit as well as sending eyeglasses to Africa. After the 2017 flood, Bargain Bin upgraded its space to include more efficient heating/cooling systems, increased insulation and effective lighting to increase its energy efficiency. The Mayor’s Task Force on Climate Change has recognized the Bargain Bin with the 2020 Green Citizen of the Year for their contributions to protecting our environment.</p>
<p>Mayor’s Award of Merit 2020</p>	<p>When <u>KRISTEN FRIESEN</u> first came to Peachland, she had left a newspaper industry that was changing and pivoting. After a brief stint at the Peachland View, Kristen was determined to be creative and follow a different path than mainstream media. As a local entrepreneur, Kristen focused on providing a unique mode of journalism for Peachlanders – a subscription-based online news platform – the Phoenix. For Kristen, the Phoenix represents something new – rising from the ashes. You can find Kristen at most local events, dedicated to help community groups get the word out. Kristen is also committed to providing business profiles to help Peachlanders get to know local entrepreneurs. For her unique approach to media and community connection, Mayor Fortin has awarded Kristen the Mayor’s Award of Merit.</p>

Unsung Hero	Upon moving to Peachland, HEIDI SLYNGBOM quickly integrated herself in the community participating in numerous groups (BEEPS, Peachland Wellness Centre, Peachland Little Schoolhouse Society, Peachland Recovery Task Force, and Peachland and District Retirement Society). As current President of BEEPS, she has steered the organization, in conjunction with local, regional, provincial and national organizations, to protect and nurture the resident colony of endangered bats. In 2020, she could be found with her summer students at the Sunday Farmers Market counting visitors, offering sanitizer and assisting the market to ensure COVID-19 protocols were followed. Heidi has contributed a formidable number of hours, tirelessly volunteering for the betterment of our community. Found behind the scenes, Heidi has been awarded the 2020 Unsung Hero Award.
Wedding Anniversary	ANNE AND RHYSE ROGERS , who celebrated 50 years together, December 18, 2020
Youth Citizen of the Year	LILIAN AVENDANO-GREGORY is an amazing young leader who genuinely wants to help people and make her community a better place to be. She became a Peachland Ambassador in 2019 – a role that she has continued through 2020 and the COVID-19 pandemic. She is also a member of BC Youth Parliament and is active in her role as Minister of New Member Relations and Parliamentary Secretary to the Minister of the Interior. Lilian participated as a member of Regional Youth Parliament and, as a graduating student at Mount Boucherie Secondary School, she also participates on the Grad Council. In spite of the challenges of COVID-19, Lilian is determined to make graduation special for all. Lilian is an inspiring young lady and has been recognized as the 2020 Youth Citizen of the Year



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THE YEAR IN REVIEW

Administration and Corporate Services	Page 12
Financial Services	Page 13
Operations & Public Works	Page 17
Planning & Development Services	Page 19
Fire Protection Services	Page 21
Community Services, Parks & Recreation	Page 23



ADMINISTRATION AND CORPORATE SERVICES 2020



Administration and Corporate Services works closely with Council to provide necessary information and the tools to promote effective decision making in an open and accountable manner.

Corporate Services is the primary access point for citizens and outside agencies wishing to communicate or interact with Council. We strive to provide accessible, friendly and effective procedures to assist with the flow of information and communication between Council and their constituents.

Customer Service and Service Quality continued to be the focus of 2020. Moving the organization towards strategic goals that strengthen our overall efficiencies, effectiveness and the relationship between Council and their community by being proactive in service delivery.

MISSION STATEMENT

The Corporate Services Department serves four key purposes:

1. It supports the legislative matters and decisions of Council in an open, accountable and professional manner.
2. It manages the storage of, use of, and access to the municipality's corporate records and bylaws.
3. It oversees the municipality's human resources and labour relations.
4. It is the first point of contact for District Council business.

VISION STATEMENT

All of its customers, Council, citizens, and others recognize the Corporate Services Department, for excellence and innovation in all that it produces and undertakes. It provides a high level of customer service and assists citizens in their interactions with their local government.

HIGHLIGHTS FOR 2020

- Responding to COVID-19 Pandemic Provincial Health Orders:
 - Creation and ongoing revisions of a COVID-19 Response Plan;
 - Transitioning staff to work from home;
 - Transitioning Council meetings to an electronic platform with all Council members and staff attending remotely;
 - Closing the District Office to the Public and relocating the main reception area to the Community Centre in order to maintain social distancing;
- Council Code of Conduct being endorsed;
- Implementing a bulk email platform "Peachland E-News" that provides the ability for residents to register for specific information through the District's website.



FINANCIAL SERVICES 2020

The Finance Department serves to monitor, control and allocate financial resources in order to achieve the community's immediate and long term goals and objectives.

Some of the specific functions the Finance Department performs include revenue collection, paying on-going bills and invoices, maintaining property tax assessment roll information, establishing annual municipal tax rates, preparing five-year capital and operating plans, and processing approved grant application requests.

The Department also completes the required financial activities as legislated in the Local Government Act and the Community Charter.



VISION STATEMENT

The Financial Services Department provides relevant and timely information to decision makers and stakeholders using language and terms that all can understand. The department provides clear communication, accuracy and technological innovation.

MISSION STATEMENT

The Financial Services Department ensures the District's statutory responsibilities are met and provides advice to Council to ensure that the Corporation remains financially strong and capable of meeting the community's service needs and expectations.

HIGHLIGHTS FOR 2020

- Updated the funding model for the Water Treatment Plant facility and the Trepanier Interconnect Project.
- Implemented new phone system for the District enabling remote work capabilities while achieving cost savings.
- Renegotiated the District's benefit package for reduced premiums.
- Utilized software to identify prior period adjustments of Tangible Capital Assets on the Districts 2020 Audited Annual Financial Statements.
- Worked with the Province, Staff and Council to facilitate the allocation of the COVID-19 Restart Grant.
- Updates to Employment Insurance systems.



2020 Property Taxes for
Typical Residential Property
 \$605,614 Average Residential Assessment

General Municipal	1,407
Police	247
Transit	59
General Capital Renewal Parcel Tax	176
Water Parcel Tax	350
Water Capital Renewal Parcel Tax	55
Sewer Parcel Taxes	75
Sewer Capital Renewal Parcel Tax	19
SUB TOTAL	\$2,388
School Tax	828
Regional District – Tax Levy	177
Regional District – Solid Waste Parcel Tax	33
Regional Hospital District	156
Assessment Authority	26
Regional Library	89
TOTAL	\$3,697





FINANCIAL SERVICES 2020



	Assessed	% of Total	Tax Rate	\$ Tax	% Tax
	Tax Value	Tax Value	Per \$1,000	Share	Share
Residential	1,677,548,862	96.21%	2.8292	4,746,168	92.82%
Utility	756,100	0.04%	23.9991	18,141	0.35%
Light Industry	795,000	0.05%	9.9022	7,870	0.15%
Business	59,677,500	3.42%	5.3755	320,731	6.27%
Recreation	4,438,900	0.25%	4.2438	18,834	0.37%
Farm	470,619	0.03%	2.8292	1,306	0.03%
TOTAL	1,743,686,981	100%		5,113,050	100%





Corporation of the District of Peachland Statement of Property Tax Exemptions

In accordance with Section 98 (2)(b) of the Community Charter, the following properties in the District of Peachland were provided permissive and statutory property tax exemptions by Council for 2020:

Legal Description	Civic Address	Organization	Municipal Revenue
Parcel A, Block 4, Plan 44, ODYD, DL 490	4421 4th Street	Peachland United Church	4,122
Lot 1, Plan KAP62699, ODYD, DL 490	4464 4th Street	St. Margaret's Anglican Church	2,611
Lots 12 & 13, DL 220, ODYD, Plan 9704	4204 Lake Avenue	Peachland Baptist Church	2,899
Lot H, Plan 22267, ODYD, DL 490	4426 5th Street	Peachland Wellness Centre	2,333
Lot 17, Plan 410, ODYD, DL 2538	5380 Princeton Ave	Peachland Riding Club	1,550
Lot G, Plan 22267, ODYD, DL 490	4440 5th Street	Peachland Community Policing Office	2,694
Lot A, Plan 40524, ODYD, DL 490	5684 Beach Ave	Peachland Visitor Information Centre and Peachland Boys & Girls Club	13,141
Lot A, Plan 38807, ODYD, DL 490	5672 Beach Ave	Peachland District Retirement Society	6,526
Lots 5 & 6, Plan 410, ODYD, DL 2538	5247 Inga St	Maple Springs Bible Camp	2,775
Lot A, Plan KAP85621, DL 2690	3410 Drought Road	The Nature Trust of BC	7,209
Lot 6 & 7, Block 2, Plan 44, DL 490	4407 2nd Street	Royal Canadian Legion	2,599
Unit 40, Lot A, Plan KAP58976, ODYD, DL 220, Except Plan KAP60348	40-5500 Clements Crescent	Okanagan Regional Library	2593
Lot 3, Block 1, Plan KAP44, ODYD, DL 490	5878 Beach Avenue	Peachland Chamber of Commerce	3,962

Total \$ 55,014





OPERATIONS 2020

The Operations Department is responsible for the operations, maintenance and repairs of: streets, sidewalks, water system, sewer system, storm system, cemetery, public facilities, vehicle fleet, waste collection, snow removal and ice control services. The Operations Department answers inquiries related to works and services including applications for utilities, latecomer agreements, grant applications and works closely with other departments to review applications for subdivisions, rezoning and building permits.

VISION STATEMENT

Peachland's Operations staff is committed to the community and strives for excellence in their work. The department works to find practical and responsible approaches to problem solving and long term planning.

The Operations Department is progressive and leading edge while fostering a positive safe work culture that supports team and individual growth.

MISSION STATEMENT

The Operations Department is responsible for planning, installing and maintaining the District of Peachland's entire infrastructure in water, liquid waste, solid waste, parks, transportation and drainage in an efficient and technical manner.

The Department is committed to the delivery of these services to the community with services that the residents and staff can take pride in.



HIGHLIGHTS FOR 2020

Construction was nominally completed on the new water treatment plant. The plant is expected to begin commissioning and move to an operational state by the spring of 2021.

The Trepanier Interconnect water main project, intended to supply filtered water to the entire District, started in earnest during the fall and is anticipated to be completed by the summer of 2021.

Two new additions were made to our "green" fleet with the purchases of two fully electric vehicles; a 2020 Chevrolet Bolt and a 2020 Polaris Ranger EV.

The annual leak detection survey was completed for the Trepanier and Ponderosa neighbourhoods.

Further planning and design ensued on the annual stormwater projects planned for Lipsett Rd and Ponderosa Drive. The projects are anticipated to be tendered in the spring of 2021 and completed prior to the fall.

The District was awarded a grant from the Okanagan Basin Water Board for the installation of hydrometric stations at Trepanier and Peachland Creek. The grant was also able to be used for the repair of an existing station at the Peachland Creek intake.

A rainbow walkway was installed in front of the Historic Primary School prior to the start of Pride Month.

New, upgraded barriers were installed at the hairpin corners on Ponderosa Drive to improve driver safety.





PLANNING & DEVELOPMENT SERVICES 2020

Planning and Development Services is responsible for land use management and planning, building inspections, economic development, and bylaw enforcement. Core work within the department includes processing community development applications such as zoning amendments, development and variance permits, subdivisions, and building permits. Core work also includes managing business licenses, suite licenses, wharf and buoy licenses (foreshore management), sidewalk/patio licenses, outdoor vending licenses, bed and breakfast licenses, and bylaw infractions and complaints. The department also supports the Peachland Tourism and Economic Development Committee, the Mayor's Task Force on Climate Change, regional planning initiatives, and also corporate energy management and climate action programs.

HIGHLIGHTS FOR 2020

Development activity slowed in early 2020 due to the COVID pandemic, but picked up during the latter half of the year.

The backlog of planning and development applications from prior years continued to require significant attention from staff. Long range planning work on the cannabis regulations framework, which was completed in September, utilized staffing resources at full capacity.

The new position of Bylaw Enforcement and Licensing Officer was filled in July. A new Building Inspector began work with the District.

In 2020 the District collected a revenue of \$165,247 from building permits.



PLANNING & DEVELOPMENT SERVICES 2020



VISION STATEMENT

Planning and Development Services is committed to sustainable community planning that recognizes the needs of both current and future generations. The department consistently provides high quality analysis and recommendations to Council, and communicates effectively with a broad range of stakeholders.

MISSION STATEMENT

The Planning and Development Services department provides building inspection, bylaw enforcement, promotes and facilitates informed and sustainable community planning that meets the needs of the existing community and future generations.

Statistics	2016	2017	2018	2019	2020
Planning and Development					
Official Community Plan Amendments ¹	3	2	0	0	0
Zoning Amendments ¹	8	3	4	1	4
Development Permits (Technical)	7	9	14	16	12
Development Permits (Form and Character)	2	4	8	3	5
Variance Permits	8	9	12	8	4
Subdivision	7	7	7	2	5
Building					
Building Permits Issued	101	86	84	97	67
Value of Building Permits	\$11.1 M	\$18.0 M	\$19.2 M	\$13.8 M	\$9.2 M ²
New Residential Units	20	86	47	16	10
Bylaw Enforcement³					
Bylaw Offence Warnings/Complaints	375	146	257	233	42
Bylaw Notice Tickets	233	10	74	147	2
Business Licensing					
New Business Licenses Issued	--	--	--	60	40

¹ Not including any District-led text amendments.

² The revenue collected through building permits was greater than \$165,000.

³ The bylaw enforcement position was vacant for seven months and no seasonal bylaw enforcement services were contracted.



FIRE PROTECTION SERVICES 2020

Peachland Fire & Rescue Services (PFRS) is made up of 40 Paid-On Call (POC) members who respond from home or work 24 hours a day/seven days a week to fire and emergency calls. To serve as a POC member requires a serious commitment to attend weekly training and be on call throughout the year. PFRS firefighters participated in approximately 2800 person hours of training and over 4000 person hours of emergency response.

The COVID-19 pandemic put a strain on membership, as PFRS had to adapt to new practices and protocols. The Department moved to smaller group training sessions through-out the year.

HIGHLIGHTS FROM 2020

- Bulyea Ave residents as well as Thompson & Forest Hill Drive achieved FireSmart Neighbourhood recognition.
- PFRS members had to adapt our methods for delivering regular training sessions during the COVID-19 pandemic.
- PFRS supported the Province at the Christie Mountain fire with the deployment of our bush truck.
- Public Education was paused as a result of the ban on in person public gatherings.
- The Regional Rescue boat based out of Peachland was repositioned to Kelowna for 2 months to provide Okanagan Lake coverage while MR2 was out of service.
- PFRS supported the 2020 freshet with sandbagging.



MISSION STATEMENT

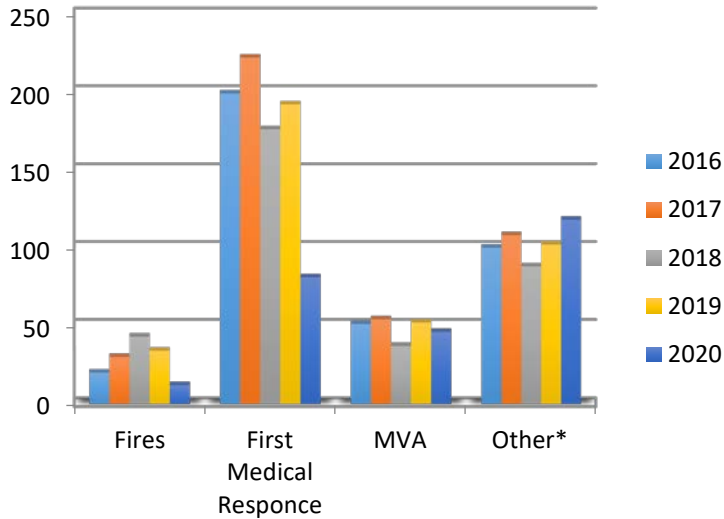
Peachland's Fire and Rescue Service protects the community, people and property from fire and other threats. The department fulfills its mission through a combination of education, prevention, enforcement and response.

VISION STATEMENT

Peachland's Fire and Rescue Service respects tradition with a focus on innovation and the desire to lead in all that it does. It attracts a diversity of people who seek opportunities to grow and serve their community.



FIRE PROTECTION SERVICES 2020

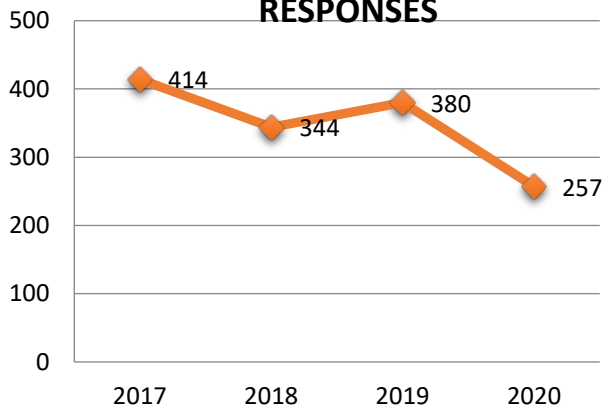


TYPES OF INCIDENTS

*Other includes: Marine Rescues, Public Service, False Alarms and Burning Complaints, etc.



HISTORICAL EMERGENCY RESPONSES



Peachland Fire and Rescue Service rescheduled some fire inspections in 2020 due to the COVID-19 pandemic. This was due in part to Bed & Breakfasts not operating or business closures. A number of changes were made to accommodate businesses during the pandemic in order to complete the inspections after hours, this was done so as to not impact their occupancy limits during business hours.

In 2020 PFRS finished its 2019 UBCM Community Resiliency grant.

A fuel mitigation project was completed off of Cousins Road, as well as three neighbourhood chipping days were held. These chipping days removed a total of 22 tonnes of material from our fire smart recognized neighbourhoods.



COMMUNITY SERVICES PARKS AND RECREATION 2020

The Community Services Department plays an important role in the quality of life of citizens of all ages and abilities. It is through the indoor and outdoor spaces, trail networks, year round recreation services, special events and partnerships with local and regional service providers that residents are provided opportunities to be healthy and active, socially connected and feel a sense of belonging.

Recreation administers facility, park and playing field reservations, special events applications, programs, community events and lifeguard services at Swim Bay. Parks and Facilities maintains many District assets including parks, trails, green spaces and municipal-owned facilities.

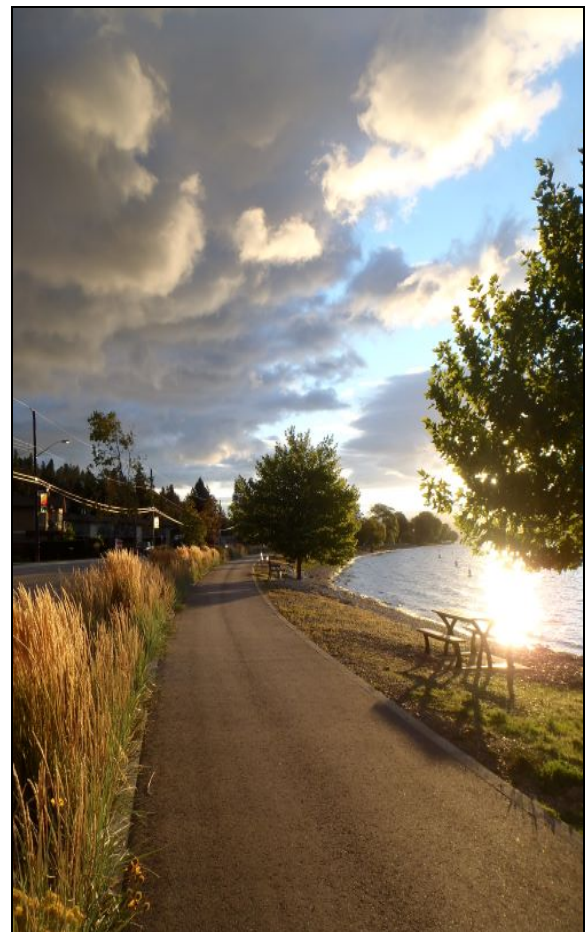
The department provides and supports community-based leisure opportunities and events that contribute to the overall quality of life for the residents of Peachland. *“Recreation is a fundamental human need in all ages and stages of life. It is the pursuit of physical, social, intellectual, creative and spiritual experiences that enhance individual and community wellbeing,”* Framework for Recreation in Canada, CPRA. During the pandemic, our residents’ need for recreation, park space and community involvement was amplified.

MISSION STATEMENT

Community Services works with citizens and groups to develop and deliver quality parks, facilities, recreation programs and events that engage and empower people of all ages and abilities.

VISION STATEMENT

Community Services and Recreation is a respected team of professionals who lead, connect with and inspire individuals and groups of all ages contributing to the development of sustainable environments, healthy individuals and healthy communities.



COMMUNITY SERVICES PARKS AND RECREATION 2020



HIGHLIGHTS FOR 2020

- Continually adapted Parks and Recreation Services to the changing Public Health Orders;
- Central Okanagan Community Wellness and Poverty Strategy grant for \$150,000 was approved. This is a collaborative project with the District of Lake Country, City of West Kelowna, District of Peachland, City of Kelowna, and the Regional District of the Central Okanagan;
- The bioswale and many garden locations in Peachland were updated with new plantings and irrigation furthering the District's commitment to reducing water consumption;
- The District was successful in receiving a \$600,000 Community Economic Recovery Infrastructure Program grant for restoration of the Peachland Museum;
- Hosted two film companies: Angel Tree Productions Inc. (Hallmark) and CMW Summer Productions Inc. (Lifemark);
- Pivoted two signature events to be pandemic-friendly. The Canada Day celebrations were neighbourhood pop-up concerts co-hosted with the Peachland Chamber of Commerce and supported by the Peachland Fire Brigade. The annual Halloween party was a Jack-O' Lantern Walk on the Haunted Dock. Both adapted events were hugely successful; and
- Directly hosted over 7 community events (of which 2 were pandemic-friendly) and supported local organizations in the implementation of:
 - HeARTS Festival,
 - Family Movie in the Park night,
 - Story Walk in Lambly Park, and
 - Peachland Farmers and Crafters Market.





OBJECTIVES, STRATEGIES AND PROGRESS REPORT

2021 Annual Report

2020 – PROGRESS REPORT - ADMINISTRATION & CORPORATE SERVICES

OBJECTIVES	STRATEGIES	MEASUREMENT	ACHIEVEMENT OUTCOME
Enhanced Two-Way Communication	<p>Develop an annual Communication Plan for the Organization.</p> <p>Refresh and strengthen the Citizen's Survey</p>	<p>Accurately informed and engaged citizens and Council</p>	<p>Communication enhancements include new District Facebook page, regular weekly social media posts, website updates, news releases.</p> <p>Implemented a bulk email platform (Peachland E-News) for the public to receive notifications such as newsletters, media releases and Council updates.</p> <p>Council decided to conduct one Citizen Survey per term. The last survey was conducted in 2019.</p>
Strengthen Governance	<p>Support Council with creating a Council Code of Conduct that enhances their leadership capacity.</p> <p>Continue building on the current Community to Community Memorandum of Understanding with Westbank First Nation.</p> <p>Continue having joint Council Meetings with neighboring communities.</p>	<p>Council is an effective collective decision making body with strong leadership in governance</p> <p>Good relations with Westbank First Nation and Regional Communities.</p>	<p>Council's Code of Conduct was developed and endorsed on September 8, 2020.</p> <p>Peachland and Westbank First Nation had their Community to Community meeting via Zoom due to the COVID-19 Pandemic.</p>
Maintaining a Reliable Information Environment	<p>Conducting an Electronic Document Management Needs Assessment to create a tactical plan to transition into an effective electronic document management process</p>	<p>Effective controls and access to electronic records and information throughout the life cycle of a record.</p> <p>Timely retrieval of needed information.</p> <p>Improved reliability.</p> <p>Enhanced Transparency.</p>	<p>Completed Electronic Document Management Needs Assessment.</p> <p>Provided basic Records Management Training to all District Staff.</p> <p>Developed a Records and Information Procedures Manual.</p>

2020 – PROGRESS REPORT - FINANCE

OBJECTIVES	STRATEGIES	MEASUREMENT	ACHIEVEMENT OUTCOME
Update parcel tax and commutation calculations for debt servicing of the Water Treatment Plant and Interconnect Project	Calculate final borrowing requirements and parcel tax funding considering other sources of funding for the Water Treatment Plant and Interconnect Project	Approved funding plan for the debt servicing of the Water Treatment Plant and Interconnect Project	The Interconnect Project is no longer debt funded. Debt servicing payments for the Water Treatment Plant will commence in 2022.
Review and update Cemetery Bylaw	Review rates to calculate current full cost recoveries for cemetery services	Adoption of the Amended Cemetery Bylaw	Review of cemetery expenses and rates ongoing
Commission a study of the complete inventory of lands and buildings	Assess current use of the District's lands and buildings and identify changes to consider	Preparation of a report identifying best use of lands and buildings	A 3 phase property and acquisition strategy has been approved in the 2021 Financial Plan and includes reporting on these items.



2020 – PROGRESS REPORT - PLANNING

OBJECTIVES	STRATEGIES	MEASUREMENT	ACHIEVEMENT OUTCOME
Zoning Bylaw updates to address: <ul style="list-style-type: none"> cannabis productions and retail sales; short-term rentals (Airbnb, VRBO, etc) in residential zones; shore zones (shoreline protection). 	Council workshops and public consultations (e.g. open houses, surveys, etc).	Adoption of amendment bylaws.	Cannabis regulations and supporting bylaw amendments completed. Additional short-term vacation rental regulations not prioritized. Shoreline zones removed from budget considerations.
Official Community Plan implementation of next steps: <ul style="list-style-type: none"> update Development Approvals Procedures Bylaw; Assess neighborhood development scenarios and infrastructure servicing capacities. 	Continue to action OCP priority projects plan.	Adoption of amendment bylaws.	New development and licensing procedures bylaw adopted. No work commenced on neighborhood development scenarios and infrastructure servicing capacities.
Downtown Revitalization	Define scope of work, roles and responsibilities. Devise plans and strategies. Define goals and objectives. Identify stakeholders. Engage the community.	To be determined based on scope of work.	No project(s) identified.
Climate Change Initiatives	Continue participation in CARIP. Support MTFCC. Work with RDCO on Regional Floodplain Management Plan.	Acceleration of progress on BC Climate Action Charter commitments.	CARIP reporting postponed due to COVID. Staff Liaison provided support for MTFCC. Participation on Regional Floodplain Management Project Steering Committee ongoing.

2020 - PROGRESS REPORT - OPERATIONS & PUBLIC WORKS

OBJECTIVES	STRATEGIES	MEASUREMENT	ACHIEVEMENT OUTCOME
Water Capital Improvements	Phase 4 Water Master Plan	Complete construction of Trepanier Interconnect Project.	Project began in Fall 2020, anticipated to be complete Summer 2021.
Water Capital Improvements	Phase 4 Water Master Plan	Complete construction of Water Treatment Facility.	Construction nominally complete by end of 2020.
Sanitary Sewer Improvements	District Strategic Plan	Investigate opportunities for sanitary sewer expansion.	Government grant application for Phase 3A submitted in early 2020. Results anticipated Spring 2021.
Watershed Management	District Strategic Plan	Initiate Technical Advisory Group for Peachland Watersheds.	Preliminary work completed to initiate TAC group in Spring 2021.

2020 - PROGRESS REPORT - FIRE PROTECTION SERVICES

OBJECTIVES	STRATEGIES	MEASUREMENT	ACHIEVEMENT OUTCOME
Wildfire Pre-incident Planning	Review Peachland neighborhoods regarding evacuation strategies and fire hazard risks as identified in the Community Wildfire Protection Plan.	Create maps layers in GIS identifying staging areas, safe zones and evacuation routes.	Grant funding for the project was not awarded and the project has been delayed as it is being done in house.
Fire and Life Safety Education Program	Implement the Fire Chiefs Association of BC Home Safety Program.	Visit at least two Peachland neighborhoods offering home inspections	FireSmart recognition was awarded to Bulyea Ave area and the Forest Hill/Thompson Drive neighborhoods.
Wildfire fuel mitigation	Apply for grant funding through UBCM and Forest Enhancement Society of BC for fuel mitigation projects.	Completion of prescription documents and operational treatment in high-risk areas as identified in the Community Wildfire Protection Plan	An updated CWPP was completed. A fuel mitigation project was done above Cousins Rd.

2020 - PROGRESS REPORT - COMMUNITY SERVICES, PARKS & RECREATION

OBJECTIVES	STRATEGIES	MEASUREMENT	ACHIEVEMENT OUTCOME
Shoreline Recovery 8 – 13th Street	Implement high priority areas of the Shoreline Plan and Flood Risk Assessment.	Permitting is complete. Funding opportunities identified and secured. Construction initiated.	Permitting is in progress. Structural Flood Mitigation grant for \$750,000 is secure.
Splash Park Concept Design	Confirm location. Determine amenities and permitting requirements.	Location approved by Council. Consultation with Interior Health Authority complete. Steering committee established.	Construction is scheduled for spring 2021 in Heritage Park.
Fenced Dog Park	Confirm location. Determine amenities. Build the dog park.	Location approved by Council. Steering Committee established. Public information / consultation complete. Construction complete.	Turner Park was acquired and consultation will begin in 2021 to determine feasibility of a dog park.

2021 – CURRENT YEAR GOALS - ADMINISTRATION & CORPORATE SERVICES

OBJECTIVES	STRATEGIES	MEASUREMENT
Successful opening of the Peachland Water Treatment Plant	Developing a communication strategy for the opening of the Water Treatment Plant through commissioning and initial operation. Structuring of a proficient Water Department.	Informed citizens of Peachland. Successful transition for residents changing over to the new Water Treatment Plant. Reliable, efficient Water Department.
Ensure strong administration foundations for continued service excellence	Provide Records Management training for all staff, working towards electronic document management. Create an updated Records Management Procedure Manual.	Effective controls and access to records and information throughout the life cycle of a record. Timely retrieval of needed information. Improved reliability. Enhanced Transparency.
Improved Transportation and Pedestrian Mobility.	Work with the Province and regional partners to better understand transportation issues and opportunities to improve busing efficiencies. Continue to negotiate Route 70 (Penticton to Kelowna) to include Peachland. Seek opportunities to improve pedestrian mobility.	Improved, reliable busing in Peachland. Peachland access to a bus route going south to Penticton. More sidewalks in Peachland.

2021 – CURRENT YEAR GOALS - FINANCE

OBJECTIVES	STRATEGIES	MEASUREMENT
Ensure a stable enterprise resource planning software platform is in place	Perform due diligence by discussing future of current software with vendor as well as research other platforms.	Confirmation of future availability of current software and identification of cost and availability of alternative providers.
Policy review	Identify essential policies and perform gap analysis compared to current policy inventory.	Progress towards having approved versions of all policies identified as essential.
Cash Flow Analysis	Utilize GFOA template to identify any potential cash shortfall risks.	Completed analysis of District cash flow and potential risks.
Prepare for implementation of Public Sector Accounting Standard 3280 - Asset Retirement Obligations	Discuss approach with auditors and identify potential team members.	Draft plan for identification of items in scope of PS 3280.

2021 – CURRENT YEAR GOALS – PLANNING		
OBJECTIVES	STRATEGIES	MEASUREMENT
Suites Program Review	Draft supporting bylaw amendments.	Adoption of amendment bylaws.
Sidewalk and Right of Way Occupancy Policy Improvements	Review and update policy .	Approval of policy changes.
Wharf and Buoy Policy Improvements	Review and update policy.	Approval of policy changes.
Zoning Bylaw Update	Draft shoreline zones.	Adoption of shoreline zones into bylaw.
2021 – CURRENT YEAR GOALS – OPERATIONS & PUBLIC WORKS		
OBJECTIVES	STRATEGIES	MEASUREMENT
Water Capital Improvements	Phase 4 Water Master Plan	Finalize construction of Water Treatment Facility and Trepanier Interconnect Project
Sanitary Sewer Improvements	District Strategic Plan	Investigate opportunities for sanitary sewer expansion
Watershed Management	District Strategic Plan	Continue working with Watershed Technical Advisory Committee and Healthy Watersheds Committee to improve watershed management.
2021 – CURRENT YEAR GOALS – FIRE PROTECTION SERVICES		
OBJECTIVES	STRATEGIES	MEASUREMENT
FireSmart Community Recognition	Apply for UBCM grants through the Community Resiliency fund for FireSmart projects.	Neighborhoods that have already received FireSmart community recognition maintain it through ongoing projects each year.
Public Education geared towards multi-family buildings	Create fire & life safety messaging for multi-family residential buildings.	Deliver public education to strata boards and residents of multi-family buildings.
Pre-incident Planning	Research software solutions to make pre-incident planning more streamlined and efficient.	Update of pre-incident plans with current information and the implementation of a software program to create and manage pre-incident plans.
2021 – CURRENT YEAR GOALS – COMMUNITY SERVICES, PARKS & RECREATION		
OBJECTIVES	STRATEGIES	MEASUREMENT
Splash Park	Installation of a splash park in Heritage Park.	Splash park is complete and open to the public.
Shoreline Protection	Complete the objective of the UBCM Structural Flood Mitigation grant.	Permitting is complete. Construction is initiated.
Park Improvements	Improve park landscapes to promote water conservation and minimize maintenance. Improved trail connectivity.	Existing and new gardens are planted with drought tolerant plants; Irrigation is updated to provide more efficient watering; existing trails are mapped and upgraded. New trails are developed.

2022 – NEXT YEAR GOALS - ADMINISTRATION & CORPORATE SERVICES

OBJECTIVES	STRATEGIES	MEASUREMENT
Efficient Public Processes	Meeting and exceeding the District's responsibility to conduct a fair and transparent election process.	Candidates and voters having confidence in the 2022 local election process.
	Creating opportunities through all communication avenues to inform and engage the public in the 2022 Local Government Election.	Informed residents with a high voter turnout.
Ensure strong administration foundations for continued service excellence.	Enter Phase 3 of the Electronic Document and Records Management System (EDRMS) Project. (Pre-Implementation / Implementation of an EDRMS application.)	Enhanced controls and access to electronic records and information throughout the life cycle of a record.
	Automate procedures for incoming correspondence.	Workflow improvements between departments.

2022 – NEXT YEAR GOALS - FINANCE

OBJECTIVES	STRATEGIES	MEASUREMENT
Policy Review	Identify essential policies and perform gap analysis compared to current policy inventory.	Progress towards having approved versions of all policies identified as essential.
Prepare for implementation of Public Sector Accounting Standard 3280 - Asset Retirement Obligations for 2022 Audited Annual Financial Statements.	Collaborate with consultants and staff to identify items in scope, if items meet recognition criteria and appropriate estimate of the ARO.	Work plan for identification, recognition and measurement of items in scope of PS 3280.
Implement Budget and Asset Management software.	Train staff on the use of new Budget Software for use in preparing 2022 Financial Plan. Source Asset Management software for use in Tangible Capital Asset registry and year-end accounting.	Staff are trained and using Budget Software for 2022 budget cycle. AM software is in place and housing all TCA data for use at year-end and for AM purposes.



2022 – NEXT YEAR GOALS - PLANNING

OBJECTIVES	STRATEGIES	MEASUREMENT
Property Acquisition and Disposition Strategy	Continue to work with consultant on phases 2 and 3 of the project.	Completion of phase 1 (in 2021) and Council support for future phases.
Zoning Bylaw Review	Review and amend zoning regulations, including housekeeping amendments (e.g. short-term vacation rentals, mixed-use zones, ALC changes, etc.).	Adoption of amendment bylaw.
Process Improvement Project	Support continual improvements to streamline development approvals processes and procedures (largely grant dependent). Complete an application process assessment to establish benchmarks. Consider establishment of a fast-track application stream for proposals that advance Council Priorities.	Adoption of amendment bylaws and approval of policy changes. Development of new guides, brochures and bulletins.
Sidewalk/Patio Policy Review	Review and update policy.	Approval of policy changes.

2022 – NEXT YEAR GOALS – OPERATIONS & PUBLIC WORKS

OBJECTIVES	STRATEGIES	MEASUREMENT
Water Capital Improvements	Operationalize and improve treated water delivery to all serviced residents of the District.	Finalize construction of the Water Treatment Plant and Trepanier Interconnect. Monitor all aspects of the treatment and distribution process and bring forward potential upgrades for inclusion in 2022 budget process.
Sanitary Sewer Improvement	Investigate opportunities for sanitary sewer expansion	Submit grant applications to government for sewer expansion projects (as appropriate); if awarded, proceed with planning and construction.
Sidewalk and Walkway Addition	District Strategic Plan.	Bring forward potential projects for inclusion in 2022 budget process.
Watershed Management	Continue working with Healthy Watersheds and Watershed Technical Advisory Committees to improve collaboration and communication with all watershed stakeholders.	Generate a source protection plan for the Peachland Creek watershed.



2022 – NEXT YEAR GOALS – FIRE PROTECTION SERVICES

OBJECTIVES	STRATEGIES	MEASUREMENT
Fire Hall Replacement Project	Continue work on the replacement plan for the Fire Hall and secure funding for the project.	Establishment of a borrowing bylaw for the replacement of the Fire Hall.
FireSmart Neighborhood Recognition support	Follow-up with existing FireSmart recognized neighborhoods to assist with hazard reduction projects.	Having existing recognized neighborhoods regain or maintain the FireSmart recognition.
Review Fire Service Level Policy	Review the current policy against the revised Minimum Training Standards set to be released by the Province to ensure compliance.	Revise the policy as required.

2022 – NEXT YEAR GOALS – COMMUNITY SERVICES, PARKS & RECREATION

OBJECTIVES	STRATEGIES	MEASUREMENT
Restart Recreation Services Post Pandemic	New and innovative programs are offered. Try it for free or introductory programs are available. Establish community partnerships.	Participation rates return to or exceed pre-pandemic. Instructors with new or diverse skill sets are recruited. Facilities and amenities are adapted to support recreation restart.
Turner Park Improvements	New community amenities are available.	Turner Parks Plan is complete. Phase I improvements are initiated.
Revitalize Community Events	Return of existing community events. Establishment of new community events.	Community event schedule is similar to or exceeds pre-pandemic. Partnerships are established to enhance community events or event offerings. Update the Special Event application process to include best practices and tips for events in Peachland.





FINANCIAL STATEMENTS 2020



Financial Statements

December 31, 2020

The Corporation of the District of Peachland

Contents

	Page
Independent Auditor's Report	1-2
Statement of Financial Position	3
Statement of Operations and Accumulated Surplus	4
Statement of Changes in Net Financial Assets	5
Statement of Cash Flows	6
Notes to the Financial Statements	7-18
Schedule 1 – Tangible Capital Assets	19
Schedule 2 – Accumulated Surplus	20
Schedule 3 – Segment Disclosure	21
Schedule 4 – COVID-19 Safe Restart Grant	22

Independent Auditor's Report

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To the Mayor and Council of the
Corporation of the District of Peachland

Opinion

We have audited the financial statements of The Corporation of the District of Peachland ("the District"), which comprise the statement of financial position as at December 31, 2020, and the statements of operations and accumulated surplus, changes in net financial assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of The Corporation of the District of Peachland as at December 31, 2020, and the results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Restated Comparative Information

We draw attention to Note 3 of the financial statements, which explains that certain comparative information presented for the year ended December 31, 2019 has been restated. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the District's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Kelowna, Canada
May 11, 2021


Chartered Professional Accountants

The Corporation of the District of Peachland

Statement of Financial Position

December 31

2020

2019
(Restated –
Note 3)

Financial assets

Cash (Note 4)	\$ 6,140,824	\$ 649,217
Investments (Note 4)	13,578,089	21,213,415
Accounts receivable (Note 4)	<u>7,007,399</u>	<u>1,626,148</u>
	<u>26,726,312</u>	<u>23,488,780</u>

Liabilities

Accounts payable and accrued liabilities (Note 4)	8,168,713	5,653,940
Deferred revenue (Note 4)	1,337,618	914,250
Deferred development cost charges (Note 4)	1,967,735	2,580,429
Long term debt (Note 4)	<u>9,792,616</u>	<u>3,305,243</u>
	<u>21,266,682</u>	<u>12,453,862</u>

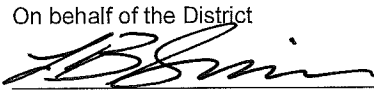
Net financial assets 5,459,630 11,034,918

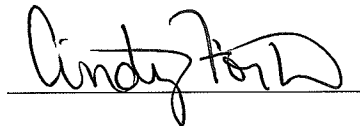
Non-financial assets

Inventory	34,335	-
Tangible capital assets (Schedule 1)	<u>89,270,036</u>	<u>74,051,782</u>
	<u>89,304,371</u>	<u>74,051,782</u>

Accumulated surplus (Schedule 2) \$ 94,764,001 \$ 85,086,700

Trust funds (Note 8)
Contingent liabilities and commitment (Notes 9 and 10)

On behalf of the District
 Director of Finance

 Mayor

The Corporation of the District of Peachland

Statement of Operations and Accumulated Surplus

Year ended December 31	2020 Actual	2020 Budget	2019 Actual (Restated – Note 3)
Revenue			
Property taxation – net (Note 5)	\$ 5,110,203	\$ 5,113,050	\$ 4,972,220
Parcel taxes	2,014,816	2,014,156	1,774,616
Concessions and franchise	134,032	135,831	131,409
Sale of services	576,880	562,399	602,991
User fees	1,562,639	1,536,300	1,467,583
Other revenue from own services (Note 6)	903,655	627,720	1,137,812
Government transfers (Note 7)	7,942,402	961,813	3,876,598
Contributions from developers and other	721,149	36,629	374,504
	<u>18,965,776</u>	<u>10,987,898</u>	<u>14,337,733</u>
Expenses (Schedule 3)			
General government services	1,301,673	1,483,511	1,352,885
Protective services	1,325,838	1,411,117	1,365,010
Recreation services	455,048	504,858	470,953
Parks and cultural services	735,538	731,199	909,717
Environmental development services	459,232	511,581	480,200
Transportation services and public works	962,454	989,143	975,802
Environmental health services	293,271	586,826	666,332
Public health services	28,652	32,507	28,379
Facilities services	403,906	481,726	406,233
Water services	693,546	1,026,281	829,619
Sewer services	613,591	661,964	611,137
Civic grants	244,622	267,163	257,910
Interest and bank charges (Note 4)	187,404	193,218	188,556
Amortization of tangible capital assets	1,583,700	1,473,000	1,564,412
	<u>9,288,475</u>	<u>10,354,094</u>	<u>10,107,145</u>
Annual surplus	<u>9,677,301</u>	<u>168,136</u>	<u>4,230,588</u>
Accumulated surplus, beginning of year as previously stated	84,242,144	85,086,700	80,002,522
Prior period adjustment (Note 3)	<u>844,556</u>	<u>-</u>	<u>853,590</u>
Accumulated surplus, beginning of year as restated	85,086,700	85,086,700	80,856,112
Annual surplus	<u>9,677,301</u>	<u>168,136</u>	<u>4,230,588</u>
Accumulated surplus, end of year	<u>\$ 94,764,001</u>	<u>\$ 85,254,836</u>	<u>\$ 85,086,700</u>

The Corporation of the District of Peachland Statement of Changes in Net Financial Assets

Year ended December 31	2020 Actual	2020 Budget	2019 Actual (Restated – Note 3)
Annual surplus	\$ 9,677,301	\$ 168,136	\$ 4,230,588
Purchase of inventory	(34,335)	-	-
Acquisition of tangible capital assets, net of transfers	(16,814,663)	(22,552,464)	(7,767,564)
Amortization of tangible capital assets	1,583,700	1,473,000	1,564,412
Proceeds on disposal of tangible capital assets	23,960	-	31,563
Gain on disposal of tangible capital assets	<u>(11,251)</u>	<u>-</u>	<u>(31,563)</u>
(Decrease) increase in net financial assets	(5,575,288)	(20,911,328)	(1,972,564)
Net financial assets, beginning of year	<u>11,034,918</u>	<u>11,034,918</u>	<u>13,007,482</u>
Net financial assets, end of year	<u>\$ 5,459,630</u>	<u>\$ (9,876,410)</u>	<u>\$ 11,034,918</u>

The Corporation of the District of Peachland

Statement of Cash Flows

Year ended December 31

2020

2019
(Restated –
Note 3)

Cash provided by (used for)

Operating activities

Annual surplus	\$ 9,677,301	\$ 4,230,588
Adjustments for non-cash items		
Amortization of tangible capital assets	1,583,700	1,564,412
Gain on disposal of tangible capital assets	(11,251)	(31,563)
Actuarial adjustment on long term debt	(209,147)	(192,745)
Contributed tangible capital assets	(1,399)	(159,804)
 (Increase) decrease in accounts receivable	 (5,381,251)	 535,804
 Increase (decrease) in		
Purchase of inventory	(34,335)	-
Accounts payable and accrued liabilities	2,514,774	987,068
Deferred revenue	423,368	(1,279,291)
Deferred development cost charges	(612,694)	254,996
	<u>7,949,066</u>	<u>5,909,465</u>

Capital activities

Acquisition of tangible capital assets net of transfers	(16,813,264)	(7,607,760)
Proceeds on disposal of tangible capital assets	23,960	31,563
	<u>(16,789,304)</u>	<u>(7,576,197)</u>

Investing activities

Proceeds on disposal of investments	7,960,028	10,821,365
Purchases of investments	(324,702)	(9,101,429)
	<u>7,635,326</u>	<u>1,719,936</u>

Financing activities

Proceeds from issuance of long term debt	6,987,631	417,999
Repayment of long term debt	(291,112)	(218,801)
	<u>6,696,519</u>	<u>199,198</u>

Net increase in cash

5,491,607

252,402

Cash, beginning of year

649,217

396,815

Cash, end of year

\$ 6,140,824

\$ 649,217

Supplementary cash flow information

Interest paid	\$ 238,672	\$ 186,120
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The Corporation of the District of Peachland

Notes to the Financial Statements

December 31, 2020

Notes to the financial statements are an integral part of the statements. They explain the significant accounting and reporting policies and principles underlying these statements. They also provide relevant supplementary information and explanations which cannot be conveniently explained in the financial statements.

1. Nature of business

The District is incorporated under the laws of British Columbia and is engaged in the operation of a Municipality.

The financial statements are the responsibility of and prepared by management in accordance with Canadian public sector accounting standards. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

On March 11, 2020, the World Health Organization officially declared the COVID-19 outbreak a pandemic. The pandemic has forced governments to implement extraordinary measures to slow the progress of infections and to stabilize disrupted economics and financial markets. The District has delayed initiatives in order to protect the health and safety of its employees, to support its constituents and mitigate the impact of the crisis while ensuring continuity of its activity. The pandemic has not had a significant impact on the District's financial statements to date. As of this time, it is difficult to assess the impact of the District's future results as it is dependent on the length and severity of the pandemic. Management will continue to monitor and assess the situation and respond accordingly.

2. Summary of significant accounting policies

Basis of presentation

The District's resources and operations are segregated into General, Water and Sewer funds and Statutory and Non-statutory reserve funds and Reserve for future capital expenditures for accounting and financial reporting purposes. The financial statements include all of the accounts of these funds. All inter-fund transactions and balances have been eliminated.

Basis of accounting

The District's financial statements are prepared using the accrual basis of accounting.

Municipal pension plan

The District's pension plan follows the guidelines of the Municipal Pension Plan which is administered by the Province of British Columbia for all British Columbia municipalities. The District and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan.

Budget figures

The budget figures are from the 5-Year Financial Plan Bylaw and are adopted before May 15th of each year. Subsequent amendments have been made by Council to reflect changes in the budget as required by law.

(continued)

The Corporation of the District of Peachland

Notes to the Financial Statements

December 31, 2020

2. Summary of significant accounting policies *(continued)*

Work in progress

Work in progress is valued at cost and represents capital projects under construction but not yet completed. Amortization commences once the individual projects are completed.

Tangible capital assets and amortization

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset. The costs, less residual values, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives according to an estimated useful life on the following table.

General capital fund	Estimated useful life
Land	Indefinite
Buildings	30-60 years
Equipment	5-18 years
Engineering structures	30-80 years
Water system capital fund	
Land	Indefinite
Buildings	50-60 years
Equipment	5-18 years
Engineering structures	25-80 years
Sewer system capital fund	
Land	Indefinite
Equipment	5-18 years
Engineering structures	35-80 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

The District has numerous works of art located throughout the District which are not reflected in these financial statements.

Deferred revenue

Deferred revenue relates to restricted grants and other amounts that have been received in advance of services being rendered.

Liability for contaminated sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when all of the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the District is directly responsible and accepts responsibility; and
- a reasonable estimate of the amount of can be made.

The liability includes all costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring.

(continued)

The Corporation of the District of Peachland

Notes to the Financial Statements

December 31, 2020

2. Summary of significant accounting policies *(continued)*

Long term debt

Outstanding debenture debt is reported net of applicable sinking fund balances.

Interest on debt is charged to current operations. Interest charges are accrued for the period from the date of the latest interest payment to the end of the year.

Municipal Finance Authority debt reserve deposits

The District issues its debt instruments through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds are withheld by the Municipal Finance Authority as a debt reserve fund. The District also executes demand notes in connection with each debenture whereby the District may be required to loan certain amounts to the Municipal Finance Authority. The details of the cash deposits and demand notes at year end are as follows:

	Demand notes	Cash deposits	<u>2020</u>	<u>2019</u>
General Fund	\$ 1,976	\$ 1,666	\$ 3,642	\$ 3,609
Water Funds	5,618	4,716	10,334	10,239
Sewer Fund	185,341	146,340	331,680	328,730
	<u>\$ 192,935</u>	<u>\$ 152,722</u>	<u>\$ 345,656</u>	<u>\$ 342,578</u>

Reserve funds

Non-statutory reserves represent an appropriation of surplus for specific purposes. Reserves for future capital expenditures represent funds to finance incomplete capital projects. Statutory reserves are restricted by the Community Charter and the associated municipal bylaws that established the reserves.

Revenue recognition

Taxation revenues are recorded on the accrual basis and recognized when earned. Sale of services and user fee revenues are recognized when the service or product is provided by the District. Concession and franchise and other revenue is recorded as it is earned and measurable. Transfers from other governments are recognized as revenue in the period that the transfer is authorized, eligibility criteria, if any, have been met by the District, and a reasonable estimate of the amount to be received can be made. Contributions from developers and other are recognized as revenue during the period in which the related costs are incurred. Amounts that have been received in advance of services being rendered are recorded as deferred revenue until the District discharges the obligation that led to the collection of funds.

Expenses

Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the creation of a legal obligation to pay.

Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

Significant areas requiring the use of management estimates relate to the determination of employee benefit accrual, allowance for doubtful accounts receivable, landfill post closure costs, provision for contingencies, the determination of tangible capital asset estimated useful lives and related amortization expenses and settlement costs associated with outstanding legal actions.

Actual results could differ from management's best estimates as additional information becomes available. Adjustments, if any, will be reflected in the financial statements in the period that the change in estimate is made, as well as the period of settlement if the amount is different.

The Corporation of the District of Peachland

Notes to the Financial Statements

December 31, 2020

3. Prior period adjustment

During the year, the District determined that an adjustment was required to correct errors in the amortization of tangible capital assets related to 2019 and prior years. As a result, the following adjustments were required to the comparative financial information for the year ended December 31, 2019:

	Previously reported	Total adjustment	As restated
Statement of Financial Position			
Tangible capital assets	\$ 73,207,226	\$ 844,556	\$ 74,051,782
Accumulated surplus	84,242,144	844,556	85,086,700
Statement of Operations			
Amortization of tangible capital assets	\$ 1,555,378	\$ 9,034	\$ 1,564,412
Annual surplus	4,239,622	(9,034)	4,230,588
Accumulated surplus, beginning of year	80,002,522	853,590	80,856,112
Accumulated surplus, end of year	82,242,144	844,556	85,086,700
Statement of Change in Net Financial Assets			
Annual surplus	\$ 4,239,622	\$ (9,034)	\$ 4,230,588
Amortization of tangible capital assets	1,555,378	9,034	1,564,412
Statement of Cash Flows			
Annual surplus	\$ 4,239,622	\$ (9,034)	\$ 4,230,588
Amortization of tangible capital assets	1,555,378	9,034	1,564,412

4. Financial assets and liabilities

Operating line of credit

The District has an operating line of credit with VantageOne Credit Union for an authorized amount of \$750,000, bearing interest at the credit union prime rate or 2.95%. At December 31, 2020, the balance outstanding on the operating line of credit was \$nil (2019 – \$nil).

Investments

Investments in GIC's are carried at cost and are comprised of term deposits with maturity dates ranging from August 2021 through July 2023 and earning interest at rates between 1.64% and 3.10% (2019 – 2.15% and 3.10%).

(continued)

The Corporation of the District of Peachland

Notes to the Financial Statements

December 31, 2020

4. Financial assets and liabilities (continued)

Accounts receivable

Accounts receivable are recorded net of allowance and are comprised of the following:

	<u>2020</u>	<u>2019</u>
Due from Provincial government	\$ 4,838,512	\$ 404,822
Due from Federal government	852,073	238,516
Property tax	664,297	425,902
Utilities	433,018	395,543
Trade receivables	219,499	161,365
	<u>\$ 7,007,399</u>	<u>\$ 1,626,148</u>

Accounts payable and accrued liabilities

Accounts payable are comprised of the following:

	<u>2020</u>	<u>2019</u>
Security deposits	\$ 2,233,828	\$ 2,047,559
Accounts payable	1,838,133	824,167
Project holdbacks	1,922,705	593,751
Prepayments	938,959	922,451
Wages and benefits	471,272	436,948
Due to other governments	362,160	449,038
Landfill closure accrual	222,796	380,026
	<u>\$ 8,168,713</u>	<u>\$ 5,653,940</u>

Deferred revenue

The District records deferred revenue for funds received for services not yet rendered and recognizes the revenue during the period in which the services are provided. The District records deferred revenue when a contract specifies how the resources are to be used and therefore funds received in advance are deferred until the period in which the requirements are met. Because these funds are restricted in nature, they are shown as liabilities.

	<u>2020</u>	<u>2019</u>
Community works fund grant	\$ 957,112	\$ 770,767
Flood mitigation grant	237,722	-
Left turn lane grant	65,867	65,867
Recreation programs	39,149	44,382
Rural dividend fund	28,484	28,484
School acc plaza trust	4,763	-
Donations for future capital projects	3,407	4,639
Heritage fund project	1,076	1,232
Prepaid parcel taxes	38	111
	<u>\$ 1,337,618</u>	<u>\$ 914,250</u>

(continued)

The Corporation of the District of Peachland

Notes to the Financial Statements

December 31, 2020

4. Financial assets and liabilities (continued)

Deferred development cost charges ("DCC")

Pursuant to the provisions of the Local Government Act, DCC's are held in separate reserve funds for the purpose for which the charges have been imposed. When the related costs are incurred, the DCC's are recognized as revenue. Because these funds are restricted in nature they are shown as a liability.

	<u>2020</u>	<u>2019</u>
Balance, beginning of year	\$ 2,580,429	\$ 2,325,432
Contributions from developers	204,282	413,758
Interest on investments	50,714	32,527
Bylaw expenditures	<u>(684,634)</u>	<u>-</u>
Balance, end of year	\$ 1,967,735	\$ 2,580,429

The balance of DCC's can be itemized as follows:

Water system DCC	\$ 1,013,136	\$ 981,513
Roads DCC	559,321	541,889
Sewer DCC	296,436	288,602
Park DCC	98,842	106,695
Water treatment plant DCC	<u>-</u>	<u>661,730</u>
	\$ 1,967,735	\$ 2,580,429

Long term debt

	Balance, beginning of year	Additions	Sinking fund payments	Actuarial adjustment	Balance, end of year	Current interest rate (%)
General capital fund						
MFA equipment loan	\$ 224,805	\$ -	\$ (45,590)	\$ -	\$ 179,215	Variable
MFA equipment loan	185,912	-	(36,424)	-	149,488	Variable
MFA equipment loan	66,844	-	(30,625)	-	36,219	Variable
MFA issue #68	17,611	-	(1,467)	(2,619)	13,525	2.650
MFA equipment loan	4,320	-	(4,320)	-	-	Variable
	<u>499,492</u>	<u>-</u>	<u>(118,426)</u>	<u>(2,619)</u>	<u>378,447</u>	
Water system capital fund						
MFA WTP loan	-	6,987,631	-	-	6,987,631	Variable
MFA issue #66	36,519	-	(3,960)	(7,624)	24,935	2.250
	<u>36,519</u>	<u>6,987,631</u>	<u>(3,960)</u>	<u>(7,624)</u>	<u>7,012,566</u>	
Sewer system capital fund						
MFA issue #95	1,762,856	-	(84,917)	(49,222)	1,628,717	1.800
MFA issue #68	681,839	-	(56,782)	(101,412)	523,645	2.650
MFA issue #68	324,537	-	(27,027)	(48,269)	249,241	2.650
	<u>2,769,232</u>	<u>-</u>	<u>(168,726)</u>	<u>(198,904)</u>	<u>2,401,603</u>	
Total long term debt	\$ 3,305,243	\$ 6,987,631	\$ (291,112)	\$ (209,147)	\$ 9,792,616	

(continued)

The Corporation of the District of Peachland

Notes to the Financial Statements

December 31, 2020

4. Financial assets and liabilities (continued)

Long term debt (continued)

The requirements for future repayments of principal on existing debt for the next five years are as follows:

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
General Fund	\$ 119,946	\$ 88,590	\$ 89,395	\$ 60,257	\$ -
Water Fund	3,960	3,960	-	-	6,987,631
Sewer Fund	<u>168,727</u>	<u>168,727</u>	<u>168,727</u>	<u>84,917</u>	<u>-</u>
	<u>\$ 292,632</u>	<u>\$ 261,277</u>	<u>\$ 258,121</u>	<u>\$ 145,173</u>	<u>\$6,987,631</u>

Interest and bank charges expensed comprises the following amounts related to obligations under capital lease and long term debt:

	<u>2020</u>	<u>2019</u>
Interest on long term debt	\$ 169,194	\$ 169,177
Interest on short term debt and bank charges	10,405	15,005
Interest on capital leases and equipment loans	<u>7,805</u>	<u>4,374</u>
	<u>\$ 187,404</u>	<u>\$ 188,556</u>

5. Property taxation – net

Taxation revenue comprises the following amounts raised less transfers to other governments:

	<u>2020</u>	<u>2019</u>
General municipal purposes	\$ 5,110,767	\$ 4,974,232
Collections for other governments		
School District #23 (Central Okanagan)	2,642,833	2,657,032
Regional District of Central Okanagan	638,912	619,696
Central Okanagan Regional Hospital District	473,998	452,100
Central Okanagan Regional Library District	266,272	247,611
British Columbia Assessment Authority	80,712	73,614
Municipal Finance Authority	<u>369</u>	<u>366</u>
	9,213,863	9,024,651
Transfers to other governments		
School District #23 (Central Okanagan)	(2,642,833)	(2,657,032)
Regional District of Central Okanagan	(639,096)	(620,478)
Central Okanagan Regional Hospital District	(474,144)	(452,811)
Central Okanagan Regional Library District	(266,470)	(247,984)
British Columbia Assessment Authority	(80,748)	(73,760)
Municipal Finance Authority	<u>(369)</u>	<u>(366)</u>
	<u>(4,103,660)</u>	<u>(4,052,431)</u>
	<u>\$ 5,110,203</u>	<u>\$ 4,972,220</u>

The Corporation of the District of Peachland

Notes to the Financial Statements

December 31, 2020

6. Other revenue from own services

	<u>2020</u>	<u>2019</u>
Interest earned	\$ 376,834	\$ 510,867
Development permits	185,922	233,266
Rentals	124,812	129,161
Penalties and interest on taxes	64,769	103,545
Cost recoveries	74,262	66,891
Licences and permits	50,843	50,526
Gain on sale of tangible capital assets	31,563	17,061
Miscellaneous	11,993	11,431
	<u>\$ 903,655</u>	<u>\$ 1,137,812</u>

7. Government transfers

	<u>2020</u>	<u>2019</u>
Federal		
COVID safe restart grant	\$ 1,650,000	\$ -
HRDC employment program	12,264	1,940
Canada Day grant	-	5,000
	<u>1,662,264</u>	<u>6,940</u>
Provincial		
Water grants	5,074,980	2,646,142
Small communities protection grant	508,688	508,732
Provincial gas tax program	108,892	122,834
Provincial traffic fine revenue sharing	32,032	28,797
Provincial water quality enhancement grant	1,379	15,807
	<u>5,725,971</u>	<u>3,322,312</u>
Other		
Emergency recoveries	270,374	259,479
Okanagan Basin Water Board grant	145,498	146,180
Parks improvements	126,049	129,602
Regional District – parks grant	12,000	12,000
Cost sharing – highways	246	85
	<u>554,167</u>	<u>547,346</u>
Total	<u>\$ 7,942,402</u>	<u>\$ 3,876,598</u>

The Corporation of the District of Peachland

Notes to the Financial Statements

December 31, 2020

8. Trust funds

Funds held in trust and administered by the District, which are not included in these financial statements, are as follows:

	<u>2020</u>	<u>2019</u>
Assets		
Cash and short term deposits	\$ 145,879	\$ 138,000
Due from the Corporation of the District of Peachland	<u>1,352</u>	<u>1,080</u>
	<u>\$ 147,231</u>	<u>\$ 139,080</u>
Fund balances		
Trusts – cemetery care	\$ 141,667	\$ 133,664
– historical society	<u>5,563</u>	<u>5,416</u>
	<u>\$ 147,231</u>	<u>\$ 139,080</u>

Transactions for the year ended December 31, 2020:

	Balance, beginning of year	Interest earned	Contributions	Balance, end of year
Cemetery Care	\$ 133,664	\$ 3,675	\$ 4,328	\$ 141,667
Historical Society	<u>5,416</u>	<u>147</u>	<u>-</u>	<u>5,563</u>
Total	<u>\$ 139,080</u>	<u>\$ 3,412</u>	<u>\$ 2,935</u>	<u>\$ 147,231</u>

9. Contingent liabilities

Regional District of Central Okanagan

Regional District debt is, under the provisions of the Local Government Act, a direct, joint and several liability of the District and each member municipality within the Regional District, including the District of Peachland. The loan agreements between the Regional District of Central Okanagan and the Municipal Finance Authority provide that if at any time the scheduled payments provided for in the agreements are not sufficient to meet the Authority's obligation with respect to such borrowing, the resulting deficiency becomes a liability of the member municipalities.

Legal actions

The District is currently engaged in certain legal actions, the outcomes of which are not determinable at this time. Accordingly, no provision has been made in the accounts for these actions. The amount of loss, if any, arising from these actions will be recorded in the accounts in the period in which the loss is realized.

The Corporation of the District of Peachland

Notes to the Financial Statements

December 31, 2020

10. Commitment

Landfill closure and post closure costs

As required by PSAB and regulated by the Ministry of Water, Land and Air Protection, the District has recorded obligations related to closure and post closure costs associated with the landfill. The estimate of post closure costs was re-estimated in 2020 as the original estimated annual cost was less than annual costs incurred. The reported liability of \$222,796 (2019 – \$380,026) represents the portion of the estimated total expenditure recognized as at December 31, 2020. The liability and annual expenditure is calculated using discounted estimated future cash flows associated with closure and post-closure activities. During the 1997 fiscal year, the District's landfill site reached its capacity. The estimated length of time for post-closure care is to 2035.

11. Pension liability

The District and its employees contribute to the Municipal Pension Plan ("the Plan"), a jointly trustee pension plan. The Board of Trustees, representing Plan members and employers, is responsible for overseeing the management of the Plan, including investment of assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. The Plan has about 213,000 active members and approximately 106,000 retired members. Active members include approximately 40,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the Plan and the adequacy of Plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation as at December 31, 2018 indicated a surplus of \$2,866 million for basic pension benefits on a going concern basis. The next valuation will be as at December 31, 2021 with results available in 2022.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

The District paid \$231,035 (2019 – \$211,734) for employer contributions to the Plan and the employees contributed \$205,491 (2019 – \$186,180) to the Plan in fiscal 2020.

12. Letters of credit

The District is holding letters of credit in the amount of \$541,928 (2019 – \$1,190,901), which were received as security related to performance deposits. These amounts are not reflected in the financial statements, but are available to satisfy any liabilities arising from non-performance by the depositors.

The Corporation of the District of Peachland

Notes to the Financial Statements

December 31, 2020

13. Expenses by object

Total expenses by object are itemized in Schedule 3.

14. Segmented information

The District of Peachland is a diversified municipal government that provides a wide range of services to its citizens. The District's operations and activities are organized and reported by funds and departments. The General Fund reports on operations, funded primarily by property taxes, which include services provided by the District such as general government services, protective services, recreation and park and cultural services, environmental development services, transportation services and public works, environmental health and public health services and facilities services. The utility operations are comprised of the water and sewer system, each accounting for its own operations and programs within its own fund. Operating results reported by the following segments are included in Schedule 3.

General government services

General government operations are primarily funded by property taxation and business tax revenues. The expenses within the department are for legislative, general administration and finance functions within the District. The general revenue reported under the department includes revenues associated with taxation, business tax revenues and payments in lieu of taxes. These revenues have not been apportioned to other departments supported by the General Fund.

Protective services

Protective services are comprised of police services provided by the Royal Canadian Mounted Police and fire services. The mandate of the police is to ensure the safety of the lives and property of citizens, preserve peace and good order, prevent crimes from occurring, detect offenders, and enforce the law. The fire department is responsible for providing effective fire protection and public safety services to the District. This includes fire prevention, fire safety inspections, fire control and/or suppression.

Recreation and parks and cultural services

The Peachland recreation and parks and cultural services departments contribute to the quality of life and personal wellness of the community through the provision of a variety of programs, services and facilities. These departments administer facility, park and playing field reservations, special events applications, programs, Awards night, Canada Day celebrations and the Community Christmas celebration.

Environmental development services

The planning and development services department is responsible for land use and sustainable planning, general development services, building inspection and bylaw enforcement. This department addresses community and assists with infrastructure planning, zoning, inspection services, building permits, business licenses, development permits and subdivision.

(continued)

The Corporation of the District of Peachland

Notes to the Financial Statements

December 31, 2020

14. Segmented information *(continued)*

Transportation services and public works

The transportation services and public works department is responsible for the operation, maintenance and repairs of town streets, sidewalks, water system, sewer system, storm system, parks and open spaces, cemetery, public facilities and the vehicle fleet, as well as providing waste collection from parks, snow removal and ice control services.

Environmental health and public health services

Environmental and public health services are comprised of transit, solid waste, yard waste and recycling services.

Facility services

Facility services is responsible for the repairs and maintenance of all District facilities.

Water

The water department provides safe drinking water to citizens of Peachland. Revenues and expenses represent the amounts that are directly attributable to the function of the water department.

Sewer

The sewer system is operated by the Regional District of Central Okanagan.

The Corporation of the District of Peachland

Schedule 1 – Tangible Capital Assets

December 31, 2020

	Cost						2019 Net Book Value (Restated - Note 3)
	Opening Balance	Add: Additions	Less: Disposals	Closing Balance	Opening Balance	Less: Disposals	
General capital fund							
Land	\$ 15,671,358	\$ -	\$ -	\$ 15,671,358	\$ -	\$ -	\$ 15,671,358
Buildings	5,269,839	-	-	5,269,839	2,428,425	102,095	2,841,410
Equipment	3,989,868	60,490	36,610	4,013,748	2,265,011	580,292	1,341,107
Engineering Structures	29,453,408	158,847	-	29,612,255	14,452,018	215,981	15,399,478
Work in Progress	224,648	201,992	-	426,640	-	-	224,648
	54,609,121	421,329	36,610	54,993,840	19,145,454	898,368	34,983,505
Water system capital fund							
Land	623,291	-	-	623,291	-	-	623,291
Buildings	80,000	-	-	80,000	36,207	1,379	43,793
Equipment	563,275	8,540	5,169	566,646	369,703	31,987	189,333
Engineering Structures	23,006,400	-	-	23,006,400	8,765,458	362,516	14,240,942
Work in Progress	8,134,013	16,382,659	-	24,516,672	-	-	8,134,012
	32,406,979	16,391,199	5,169	48,793,009	9,171,368	395,882	23,231,371
Sewer system capital fund							
Land	198,000	-	-	198,000	-	-	198,000
Equipment	140,819	2,135	1,292	141,662	92,426	7,997	47,333
Engineering Structures	19,282,517	-	-	19,282,517	4,185,440	281,453	15,097,077
	19,621,336	2,135	1,292	19,622,179	4,277,866	289,450	15,342,410
Total Tangible capital assets - all funds	\$ 106,637,436	\$ 16,814,663	\$ 43,071	\$ 123,409,028	\$ 32,594,688	\$ 39,397	\$ 89,270,036

The net book value of work in progress, which are tangible capital assets not being amortized is \$24,943,312 (2019 - \$8,358,661). Contributed tangible capital assets received in the year from developers and others and recorded on the financial statements is \$1,399 (2019 - \$159,804).

The Corporation of the District of Peachland

Schedule 2 – Accumulated Surplus

December 31

2020

2019
(Restated –
Note 3)

Reserve for future capital expenditures

Specified	\$ 330,361	\$ 350,265
Unspecified	<u>66,814</u>	<u>66,814</u>
	<u>397,175</u>	<u>417,079</u>

Non-statutory reserves

Amenity	168,302	163,854
Computer replacement	2,977	2,899
COVID safe restart grant (schedule 4)	1,306,794	-
Fire department equipment	366,797	275,675
General capital asset renewal	1,296,105	767,967
Municipal buildings	23,399	22,780
Non-development cost charge – roads	271,878	253,245
Parks and recreation equipment	217,175	211,435
Policing	252,354	245,685
Public works equipment	19,216	18,709
Sewer capital asset renewal	341,105	213,498
Sewer improvement	1,321,081	1,223,343
Transit	27,270	26,549
Water capital asset renewal	1,147,573	934,241
Water system #1 – improvements	<u>5,097,050</u>	<u>7,504,934</u>
	<u>11,859,076</u>	<u>11,864,814</u>

Statutory reserves

Municipal park land acquisition	754,694	734,748
Cemetery maintenance	22,813	22,210
Land sale	20,202	19,669
Parking	<u>3</u>	<u>3</u>
	<u>797,712</u>	<u>776,630</u>

Surplus by fund

General fund	52,967	(176,913)
Water fund	904,702	685,481
Sewer fund	<u>769,543</u>	<u>773,070</u>
	<u>1,727,212</u>	<u>1,281,638</u>

Investment in non-financial assets

Investment in tangible capital assets	<u>79,982,826</u>	<u>70,746,539</u>
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Total	<u>\$ 94,764,001</u>	<u>\$ 85,086,700</u>
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The Corporation of the District of Peachland Schedule 3 – Segment Disclosure

December 31, 2020

	General Fund											2019 Total (Restated - Note 3)	
	General	Parks and			Environmental		Transportation		Environmental		Public		
	government services	Protective services	Recreation services	culture services	development services	services and public works	health services	health services	Facilities services	Sub Total	Water funds	Sewer funds	2020 Total
Revenue													
Taxation	\$ 1,341,428	\$ 919,837	\$ 344,939	\$ 523,796	\$ 503,355	\$ 679,657	\$ 459,918	\$ 306,612	\$ 306,612	\$ 5,110,203	\$ -	\$ -	\$ 5,110,203
Parcel Taxes	133,576	91,595	34,348	52,158	50,123	67,679	45,798	3,053	30,532	508,862	1,171,843	334,111	2,014,816
Concessions and franchise	35,183	24,126	9,047	13,738	13,202	17,826	12,063	804	8,043	134,032	-	-	134,032
Sale of services	151,432	103,838	38,939	59,130	56,823	76,725	51,919	3,461	34,613	576,880	-	-	576,880
User fees	-	-	-	-	-	-	-	-	-	-	1,002,750	559,889	1,562,639
Other revenue from own sources	220,672	151,318	56,744	86,167	82,805	111,807	75,659	5,044	50,440	840,656	(23,383)	86,382	903,655
Government transfers	714,143	489,698	183,637	278,856	267,974	361,832	244,849	16,323	163,233	2,720,545	5,076,359	145,498	7,942,402
Contributions	9,583	6,573	2,465	3,743	3,597	4,857	3,287	219	2,191	36,515	684,634	-	721,149
Total	2,606,017	1,786,985	670,119	1,017,588	977,879	1,320,383	893,493	59,565	595,664	9,927,693	7,912,203	1,125,880	18,965,776
Expenses													
Salaries and benefits	884,600	380,158	400,784	476,671	426,345	502,106	494	19,588	28,106	3,118,852	413,997	27,986	3,560,835
Equipment	-	30	-	65,424	8,123	129,236	150	5,952	3,821	212,736	28,697	628	242,061
Contract services	69,313	767,927	20,885	119,562	13,101	158,308	282,627	-	257,195	1,688,918	56,687	4,205	1,759,810
Insurance	54,914	14,483	-	1,324	-	813	-	-	15,493	87,027	10,326	5,256	102,609
Supplies	39,403	103,925	11,040	66,600	3,692	80,537	-	3,112	32,481	340,790	90,678	2,240	433,708
Leases	12,463	-	-	-	-	-	-	-	-	12,463	8,403	355	21,221
Telephone and utilities	14,505	11,683	3,971	5,255	2,425	90,862	-	-	66,810	195,511	74,930	-	270,441
Professional services	218,636	9,098	2,395	-	4,206	-	-	-	-	234,335	7,728	4,211	246,274
Advertising	7,839	38,534	15,973	702	1,340	592	-	-	-	64,980	2,100	-	67,080
Civic grants	244,622	-	-	-	-	-	-	-	-	244,622	-	-	244,622
Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	20,105	-	-	-	-	-	-	-	-	20,105	4,253	-	568,710
Amortization of tangible capital assets	898,366	-	-	-	-	-	-	-	-	898,366	395,884	289,450	1,583,700
	2,464,766	1,325,838	455,048	735,538	459,232	962,454	293,271	28,652	403,906	7,128,705	1,093,683	1,066,087	9,288,475
Annual surplus	\$ 141,251	\$ 461,147	\$ 215,071	\$ 282,050	\$ 518,647	\$ 357,929	\$ 600,222	\$ 30,913	\$ 191,758	\$ 2,798,988	\$ 6,818,520	\$ 59,793	\$ 9,677,301
													\$ 4,230,588

The Corporation of the District of Peachland Schedule 4 – COVID-19 Safe Restart Grant

December 31

2020

Opening balance of unspent funds	\$	-
Add: Amount received during the year		1,650,000
Less: Amount spent		<u>343,206</u>
Closing balance of unspent funds		<u>1,306,794</u>
